

## Request, send, and store your transcripts in one place.

Applying to college can be tough, but ordering your transcript doesn't have to be. We've updated Parchment.com to make it easier to manage your transcripts.



### Request

Request your transcript to your Parchment account.

1

#### Sign in or sign up

*So you can manage your transcripts*

2

#### Select your high school

*We'll save it to your account*

3

#### Enter your enrollment information

*So we can help locate your transcript*

The screenshot shows the 'Select Your High School' page on the Parchment website. It includes a search bar with fields for 'School Name', 'City', 'State' (a dropdown menu), and 'United States' (another dropdown menu). There is a 'Search' button with a right arrow. Above the search bar, there are navigation tabs: 'Manage' and 'Track'. Below the search bar, there is a message: 'Enter your school's name or city and state, and click "Search". After successfully adding a school, you can proceed to deliver your transcript to any destination worldwide.'



### Send

Once you request your transcript we can deliver it to any destination worldwide.

1

#### Select a destination

*Anywhere: colleges, scholarship funds, etc.*

2

#### Confirm your delivery details

*Just to make sure*

3

#### Pay if you have charges

*And you're done!*

The screenshot shows the 'Select Destination Type' page on the Parchment website. It includes a message from 'zz Blue Bird' and a photo of a blue bird. Below the message, there are tabs for 'Academic Destinations', 'The NCAA', 'Myself', and 'Other Destinations'. Under 'Academic Destinations', there is a section for 'Colleges & Universities' with a search bar and instructions: 'Find the college or university you want to send your transcript to by entering all or part of the name. You can filter the results by using the optional institution type field, state or country fields.'



### Store

Keep your transcripts in one secure place where they can be viewed, delivered or deleted.

1

#### Store a copy of your Selfview Transcript

*So you can always access it yourself*

2

#### Deliver your latest transcript

*Send an official copy of your updated transcript to any destination: academic, NCAA, yourself, etc.*

3

#### Track the status of your order

*Check the order status of your recent transcript requests. View, delete or update your Selfview Transcript*

The screenshot shows the 'My Schools, My Transcripts' page on the Parchment website. It includes a section for 'Mountain Pointe High School' with a 'Deliver Latest Transcript' button. Below this, there is a table with columns for 'My transcripts from Mountain Pointe High School' and 'Action'. The table shows a row for 'Latest Transcript Status: On hold' with 'View' and 'Delete' buttons. Above the table, there is a link to 'Add another school'.